

CORBY ATHLETIC CLUB CONSTITUTION

1. Name

- 1.1.** The club shall be known as 'Corby Athletic Club'.

2. Affiliations

- 2.1** The club will be affiliated to the following associations:
- UK Athletics
 - England Athletics
 - Midland Counties Athletic Association
 - Northamptonshire Athletic Association

3. Headquarters

- 3.1** The headquarters of the club shall be the Rockingham Triangle Stadium, Corby.

4. Aims and Objectives

- 4.1** The aims and objectives of the club will be:
- To adhere to the laws and rules of UK Athletics
 - To promote and encourage the sport of athletics
 - To offer coaching and competitive opportunities in athletics
 - To promote the club within the local community
 - To ensure a duty of care to all members
 - To observe national requirements for equity and child protection
 - To encourage disabled participation

5. Membership

- 5.1** The club is an open club and members will be enrolled in one of the following categories
- Competitive Member
 - Associate Member
 - Volunteer Member
 - Life Member
- 5.2** All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept the rules, policies and codes of conduct of the club.

- 5.3** Notice of resignation of membership must be given in writing to the Secretary and any debt to the club settled.

The notice will be considered at the next Management Committee meeting and will be accepted subject to any outstanding debt.

The date of resignation will be the date of receipt of notice and all outstanding debt.

Resignation will mean the loss of all entitlement to use club training facilities (e.g track, weights room, etc).

- 5.4** England Athletics will be informed in writing of any member that is expelled from the club for whatever reason.

6. *Membership and Training Fees*

- 6.1** Fees (Appendix A) will be paid:

- Annually – Membership subscription fee
- Weekly – Training session fees

- 6.2** Membership and training fees will be set annually and agreed at the Annual General Meeting.

7. *Officers*

- 7.1** The officers of the club will be:

- Chair
- Vice Chair
- Honorary Secretary
- Honorary Treasurer
- Membership Secretary
- Coaching Co-ordinator
- Volunteer Co-ordinator
- Events Co-ordinator
- Health and Safety Officer
- Welfare Officer

- 7.2** Officers will be elected annually at the Annual General Meeting.

- 7.3** The Honorary Secretary and Honorary Treasurer will receive an annual honorarium that will be set and agreed at the Annual General Meeting.

8. Committee

- 8.1** The club will be managed through the Management Committee consisting of all officers (see above) and up to twelve members all to be elected annually at the Annual General Meeting.
- 8.2** The Management Committee will normally be convened once a month and held no less than ten times per year.
- 8.3** The quorum required for business to be agreed at Management Committee meetings will be six of which at least two must be either Chair, Vice Chair, Honorary Secretary or Honorary Treasurer.
- 8.4** For voting purposes, resolutions shall be deemed to be carried if receiving a majority of those present with the Chair having the casting vote.
- 8.5** The Management Committee shall have the power:
- To co-opt further members / advisers
 - Appoint Sub Committees
 - Nominate Presidents, Vice Presidents and Life Members
 - Call an Extraordinary General Meeting

9. Finance

- 9.1** The Treasurer will be responsible for the finances of the club.
- 9.2** The financial year of the club will end on 31st October.
- 9.3** An audited statement of annual accounts will be presented at the Annual General Meeting.
- 9.4** All club monies will be banked in accounts held in the name of the club.
- 9.5** Two Signatories will be required from the three authorised either Chair, Honorary Secretary or Honorary Treasurer.

10. Annual General Meeting

- 10.1** The Annual General Meeting will be held in November.
- 10.2** Twenty-one days notice will be given in writing of the Annual General Meeting.

- 10.3** The Annual General Meeting will:
- Present officers reports and audited accounts
 - Elect club officers and Management Committee members
 - Elect President, Vice Presidents and Life Members
 - Elect annual Auditors
 - Set honorariums, membership and training fees
 - Discuss and vote on proposed resolutions
- 10.4** All officer nominations and draft resolutions must be written and received by the Secretary no later than fourteen days prior to the date of the Annual General Meeting.
- 10.5** All members (fourteen years and over) excluding Second Claim members have the right to vote at the Annual General Meeting.
- 10.6** For voting purposes, resolutions shall be deemed to be carried if receiving a majority of 60% of members present.

11. *Extraordinary General Meeting*

- 11.1** An Extraordinary General Meeting may be called by the Management Committee or by twenty-five members of the club.
- 11.2** An Extraordinary General Meeting will be convened within fourteen days of a written request (with officer nominations and draft resolutions) being received by the Secretary.
- 11.3** Procedures for an Extraordinary General Meeting will be the same as an Annual General Meeting (see above).

12. *Discipline and Appeals*

- 12.1** The Management Committee will appoint an Individual or a Discipline Committee at its discretion to Investigate:
- Breach of the constitution
 - Conduct detrimental to the club
 - Complaints received
 - Referrals from any affiliated association (see above)
- 12.2** The appointed will follow the Disciplinary Procedure as laid down by England Athletics.
- 12.3** All complaints regarding the behaviour of a member must be given in writing to the Secretary.

13. Dissolution

13.1 A resolution to dissolve the club can only be passed at an Annual General Meeting or Extraordinary General Meeting.

13.2 In the event of dissolution any assets, monies and outstanding matters relating to the club will be transferred to Northamptonshire Athletic Association.

14. Amendments to the Constitution

14.1 The constitution will only be changed by resolution at an Annual General Meeting or Extraordinary General Meeting.

15. Declaration

15.1. Corby Athletic Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Signed:

Date:

Name:

Chair

Signed:

Date:

Name:

Secretary

Appendix A – Membership and Training Fees

1. Annual Membership Subscription Fee

1.1 The annual membership subscription will be payable on application for membership, if paid after 1st January it will include the next year's subscription.

1.2 The annual membership subscription will be due on 1st April each year.

1.3 Subscription Fees:

- **Competitive Member (1st & 2nd Claim)**
 - Over 18 Years £22
 - Concessionary £12
(Unemployed / full time education)
 - Under 18 Years £12
 - Under 11 Years £7

- **Associate Member** £5
(Parent, Supporter, etc)

- **Volunteer Member**..... Free
(Elected Officer, Coach, Official & Volunteer)

- **Life Member** Free
(Elected)

- **Family Membership**..... £35
(Combination of above for a family unit)

1.4 Any member who wishes to compete in any competition must be a Competitive member (excluding Life/Volunteer members) and will be automatically enrolled into the England Athletics affiliation scheme that entitles them to compete.

1.5 Second Claim Competitive membership will not entitle the right to use club training facilities (e.g track, weights room, etc) unless the Management Committee deem this acceptable.

1.6 Volunteer membership will be granted to anybody who regularly volunteers to help with duties at the club.

1.7 All Life members have to be elected at the Annual General Meeting. Nominations will be considered for any member having shown distinguished service to the club or being selected to represent Great Britain/United Kingdom at a recognised international championship.

1.8 The Management Committee will have the power to restrict the use of club training facilities (e.g track, weights room, etc) by any member at anytime.

1.9 The Management Committee will have the power to expel any member whose annual membership subscription is six months in arrears, provided twenty-eight days notice has been given in writing to such a member.

2. *Weekly Training Session Fees*

2.1 The training fee of £1 will be payable on attendance to any organised club training session.

2.2 The club's recognised training sessions are:

- Tuesday evening (6:00pm – 9:00pm)
- Thursday evening (6:00pm – 9:00pm)
- Sunday Morning (10.00am – 1:00pm)